

CAREER OPPORTUNITIES IN BANKING

The Bank of Punjab is one of the fastest growing Banks in Pakistan with its profound existence of 35+ years. It operates through a network of 900+ branches and ATMs across the country. The Bank has established a strong foundation while offering premium banking services with major focus on unsurpassed value added services for its customers through advanced solutions. In line with the Bank's progression strategy, we invite applications from experienced, dedicated and performance-driven professionals for the following position(s) in our **Cards & Payment Division/ Collection & Recovery Division (Digital Banking Group)**. The following job profile offers excellent opportunity for the right candidates desirous of building a long term career in a dynamic organization:

Position	Job Summary / Major Responsibilities	Eligibility Criteria
Manager Collection & Recovery- GoPb (Digital Banking Group) (Grade: Band 9 to Band 7) Location: Lahore Position: 1	- Monitor daily activities/performance of staff, team meeting at start and at end of day, and guide them towards daily targets. - Monitoring delinquency and targets on weekly/monthly basis so that targets can be achieved as per assigned budget. - To manage Productivity/delinquencies on monthly basis. Preparation of MIS showing the increase/decrease trends on inflows/delinquencies and monitoring of the delinquency MIS for timely performance. - Maintained daily collection MIS, for self and team as applicable to provide updated feedback to the management as & when required. - Must be compliant with Code of Conduct, Processes, Procedure(s) and Policies. And maintain office decorum and office discipline. - Calling and making visits to the problematic customers to collect/recover the overdue payments. Handle customer(s) complaints and provide instant solutions. - Coordination with other departments i.e. (Service Quality/Operations/Credit initiation/Legal) regarding Customer queries and Issues. - To maintain the record of Collection Officer/Supervisor's performance on predefined parameters and it's reporting to management as & when required.	Qualification: Minimum Bachelor's Degree from a HEC recognized Local/ Foreign University. Preference will be given to Master Degree holders. Experience: Minimum 04 to 07 Years of banking experience preference will be given to candidates having 02 years of relevant experience. Age: Up to 55 years as on date of application.
Manager Collection BAU (Digital Banking Group) (Grade: Band 9 to Band 7) Location: Faisalabad Position: 1	- Monitor daily activities/performance of staff, team meeting at start and at end of day, and guide them towards daily targets. - Monitoring delinquency and targets on weekly/monthly basis so that targets can be achieved as per assigned budget. - To manage Productivity/delinquencies on monthly basis. Preparation of MIS showing the increase/decrease trends on inflows/delinquencies and monitoring of the delinquency MIS for timely performance. - Maintained daily collection MIS, for self and team as applicable to provide updated feedback to the management as & when required. - Must be compliant with Code of Conduct, Processes, Procedure(s) and Policies. And maintain office decorum and office discipline. - Calling and making visits to the problematic customers to collect/recover the overdue payments. Handle customer(s) complaints and provide instant solutions. - Coordination with other departments i.e. (Service Quality/Operations/Credit initiation/Legal) regarding Customer queries and Issues. - To maintain the record of Collection Officer/Supervisor's performance on predefined parameters and it's reporting to management as & when required.	Qualification: Minimum Bachelor's Degree from a HEC recognized Local/ Foreign University. Preference will be given to Master Degree holders. Experience: Minimum 04 to 07 Years of banking experience preference will be given to candidates having 02 years of relevant experience. Age: Up to 55 years as on date of application.

Important Note:

- Only shortlisted candidates shall be called for interview. No TA/DA will be admissible.
- The Bank of Punjab reserves the right to accept or reject any application(s) without assigning any reason(s) thereof.
- The Bank is an equal opportunity employer. Females, minorities and differently abled persons – DAPs and transgender are encouraged to apply.
- The above position(s) carry market based competitive remuneration.
- Individuals fulfilling the above-mentioned criteria are encouraged to apply online through BOP career portal <https://www.bop.com.pk/Available-Jobs> Latest by **October 15, 2026**.